

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

**To be held on 31st January 2012 at 12.30pm or the rise of the PATROL
ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE
At Warwickshire County Cricket Club, The County Ground, Edgbaston,
Birmingham, B5 7QU.**

PART A

- 1. URGENT BUSINESS**
To consider any items which the Chair has agreed to have submitted as urgent.
- 2. ACCESS TO INFORMATION ACT**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.
Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
- 4. MINUTES**
To approve the Minutes of the meeting of the Bus Lane Adjudication Service Joint Committee (BLASJC) held on 28th September 2011
[Report enclosed]
- 5. LEAD AUTHORITY ARRANGEMENTS**
To approve the process for progressing Lead Authority arrangements for the Joint Committee.
[Report enclosed]

6. REPORT OF THE APPOINTMENT SUB COMMITTEE AND WORKING GROUP

To receive a progress report on the work of the Appointment Sub Committee and Working Group.

7. ANNUAL REPORT OF THE PARKING ADJUDICATORS

To receive the annual report of the Adjudicators 2010/11

8. GENERAL PROGRESS AND SERVICE STANDARDS

To provide information in respect of the establishment of the Bus Lane Adjudication Service and take up of civil bus lane enforcement powers by Councils in England [outside London]. To provide monitoring information regarding service standards.

[Report enclosed]

9. RISK REGISTER

To review the Risk Register in accordance with the Risk Management Strategy.

[Report enclosed]

10. INTERNAL AUDIT

To review of the internal audit function and approve the audit plan for 2012/13

11. BUDGET MONITORING OF REVENUE EXPENDITURE

To provide budget monitoring information for 2011/12.

[Report Enclosed]

12. BUDGET FOR 2012/13

To establish the Joint Committee's Revenue Budget for 2012/13

[Report Enclosed]

13. DEFRAYING THE EXPENSES OF THE JOINT COMMITTEE 2012/13

To establish the basis for defraying the Joint Committee expenses in 2012/13

14. DATE OF NEXT MEETING 26 JUNE 2012

Sir Howard Bernstein
Chief Executive
Manchester City Council
Town Hall, Albert Square,
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